

SWAINSWICK PARISH COUNCIL

Minutes of the meeting of Swainswick Parish Council held in Swainswick School Upper Swainswick on Monday 11th April 2016 at 7.30pm

Present: Cllrs Mr G Davies (Vice Chairman) Mrs E Charrington: Mrs P Shutter:
Mr R Shackell: Mr I Roberts : Mr R Clist (Clerk)

1. Apologies: Cllr J Miles (Chairman)

2. Minutes of previous meeting held 8th February.

The meeting approved the minutes and they were signed as a true record by the Vice Chairman.

3. Matters arising

There were no matters arising.

4. Planning

New Applications

Ref: 16/00996/TCA: Hill Farm House, Gloucester Road Swainswick. Felling of one tree and pruning of three others. Swainswick PC No comments or Objections. B&NES Decision – No Objection.

Previous Applications

Ref: 15/04173/FUL: Beech House, Tadwick Lane, Swainswick, Bath.

Internal alterations to remove an existing floor, enlarge an existing skylight and move two existing doors. Swainswick PC No objections.

B&NES Decision – Permitted.

Ref: 15/04317/FUL: Park Cottage Innox Lane Swainswick Bath. Erection of two storey rear extension. Swainswick PC No objections. B&NES Decision – Refused. An appeal against this decision was dismissed. G Davies said that he thought a revised application might be submitted.

5. Highways.

(a) Swainswick Parking Issues

During March parked vehicles were again causing obstructions to larger vehicles that needed access to Tadwick Lane. A number of views had been interchanged via email primarily suggesting B&NES took some sort of action. Although the painting of restriction lines was suggested I Roberts strongly advised that some form of local communication was needed prior to the involvement of B&NES. It was agreed that he would talk with local residents and subsequently produce a draft circular for distribution in the village. P Shutter suggested that a note be taken of vehicles regularly causing obstruction so that registration numbers could be recorded in the document.

G Davies suggested that legitimate parking space was available along the 'old Gloucester Road' and this could be documented. P Shutter also pointed out that there was a parcel of unused land near the bus turning spot that could be utilised. I Roberts said that S Gloucestershire Council had implemented a good solution in Cold Ashton using 'spare' land and G Davies agreed that if local communication failed pursuing B&NES for a similar solution was a way forward.

- (b) **Park and Ride proposals/consultation**
No further information was available except that the decision by B&NES was likely to be delayed.
- (c) **Verge and Road Maintenance**
The clerk had requested B&NES to spray the Conservation Footpath in Church Hill. E Charrington said that the hedge near the Tadwick Lane entrance to the village now needs trimming to avoid creating an obstruction along the footpath. The clerk would request action which would probably be taken post the nesting season.
- (d) **Innox Lane – Drainage issue near The Old School House**
The clerk had recently contacted Daniel Parr (B&NES) for an update as nothing had been done to resolve this issue. Mr Parr reported that he had contacted J Wedd in December 2015 regarding the creation of ridge of tarmac along the gate entrance. This was not agreed to and another solution will be considered with other drainage works that are necessary in the village.

6. **Web-Site**

Since the last meeting in February a website has been designed and created using the Wordpress organisation to host it. The design is fairly basic and having paid for a domain name (£15) there are no further costs payable to this company. Upgrades are available for annual payments which might be worth consideration in the future. The site is now live and is working successfully and as ideas and comments are received the service will be enhanced, Council members approved of the progress made to date. The web address for the site is:
www.swainswickparishcouncil.org

7. **Marquee replacement review of the progress**

I Roberts reported that following further discussions with council members and Edward Leigh-Woods a suitable marquee had been purchased. The item had been collected. Attwoolls, the suppliers, advised that dry storage was essential and suitable containers were available from them. It had been agreed to purchase these. Six were needed at a total cost of £197.28. Long term storage is now needed and E Charrington offered to contact Passion Flowers, a local business with barn storage facilities, to see if an arrangement could be made with them. Meanwhile R Shackell offered a temporary solution at his farm and I Roberts would work with E Leigh-Woods to mark all components for easier future construction. The old marquee had previously been rented out but this would not apply to its replacement. J Miles had previously informed the council that Beechan Cliff School wanted the old marquee and it was agreed that it could be purchased by them.

8. **Finance.**

(a) **Audit Papers for 2015/2016.**

The clerk presented these completed documents and they were approved and signed by the Vice Chairman.

(b) **Payments approved**

Zurich Insurance for year 2016/2017	£272.96
Swainswick School Room Rental for year 2015/2016	£75.00
ALCA Annual Subscription for year 2016/2017	£51.05
B&NES - Notice Board Rental	£1.00
I P Roberts - Refund for Marquee purchase	£2373.33
I P Roberts – Refund for storage containers	£197.28

9. School Governors

R Shackell reported that the temporary head teacher, J Beament, would be leaving and going to St Saviours. Loiuise Cripps would also be going elsewhere.

10. Correspondence

Nothing to report

11. Any Other Business

- (a) P Shutter asked about the grass cutting costs incurred this year and the clerk said he needed to check records but when R Foster did this it was £80.00 p.a. This topic arose post conversations with J Barrett who carried on with the work in 2015. I Roberts said that if future costs were excessive then perhaps volunteers could carry out this relatively small job. I Roberts kindly volunteered
- (b) P Shutter suggested that the clerk's salary should be reviewed. The clerk said there were certain 'standards' in place whereby percentages in relation to precept were generally observed, particularly where precepts are low. I Roberts stated that a review of these matters should be held at the next annual finance review.
- (c) In general discussion the subject of Workplace Pensions was raised. The clerk advised members that he had registered Swainswick Parish Council but nothing further, at this time, was necessary.

12. Date of Next Meeting

Monday 13th June 2016 at 7.00pm in Swainswick School
This meeting to include the Annual Parish Meeting

Note: Following meetings are-

12th September 2016, 14th November 2016, 13th February 2017

10th April 2017, 12th June 2017

Meeting closed at 9.35pm